

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

SECRETARY OF THE SENATE

16 OCT -3 PM 2:31

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Council on Foreign Relations

Travel date(s): September 19, 2016

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$403 (rail); \$81.66 (ground transport)		\$10.65	
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Please see attached documentation for full list of events and meetings.

10/5/16

(Date)

Julie Klein

(Printed name of traveler)

[Signature]

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/5/16

(Date)

[Signature]

(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

RECEIVED
SECRETARY OF THE SENATE

16 OCT -3 AM 10:41

16 OCT -6 AM 11:21

SENATE

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Julie G. Klein

Employing Office/Committee: Office of the Senate Minority Leader

Private Sponsor(s) (list all): Council on Foreign Relations

Travel date(s): Monday, September 19, 2016

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): New York, NY

Explain how this trip is specifically connected to the traveler's official or representational duties:

As a participant in the Council on Foreign Relations' (CFR) foreign policy study group, I will be traveling to New York City to attend a panel discussion and meet with foreign policy and national security experts located at CFR's headquarters. This trip focuses on foreign policy analysis, which is related to my responsibilities as Senator Reid's Deputy National Security Advisor.

Name of accompanying family member (if any): N/A

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/18/16
(Date)

[Signature]
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Harry Reid hereby authorize Julie G. Klein
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

8/18/16
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

1777 F Street, NW, Washington, DC 20006
tel 202.509.8400 fax 202.509.8490 www.cfr.org

New York Program

Monday, September 19, 2016

7:55 a.m. Depart Union Station (Acela 2104)

11:20 a.m. Arrive New York Penn Station

12:00 p.m. Lunch Reception

12:30 p.m. Council on Foreign Relations General Meeting
A Conversation with Secretary Ernest Moniz, Secretary of Energy
Presider: Graham Allison, Director, Belfer Center for Science and International Affairs

1:30 p.m. Meeting Concludes

1:45 p.m. Meeting with Gideon Rose, Editor, *Foreign Affairs*, and Peter G. Peterson Chair, *Foreign Affairs*

2:45 p.m. Discussion with Dr. Adam Segal, Ira A. Lipman Chair in Emerging Technologies and National Security and Director of the Digital and Cyberspace Policy Program, *Council on Foreign Relations*
Topic: Cybersecurity

3:20 p.m. Reception

3:30 p.m. Council on Foreign Relations General Meeting
A Conversation with His Excellency John Key, Prime Minister of New Zealand
Presider: Peter Orszag, Vice Chairman of Investment Banking, Lazard

4:45 p.m. Discussion with Ms. Jennifer Harris, Senior Fellow, *Council on Foreign Relations*
Topic: Economic and Financial Instruments as Tools of Statecraft

5:45 p.m. Depart CFR for New York Penn Station

7:00 p.m. Depart New York Penn Station (Acela 2171)

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